

**RECRUITMENT: COLLABORATIVE COURT
INTERNSHIP TEMPORARY WORKER
FINAL FILING DATE: AUGUST 6, 2018**



**Superior Court of
California,
County of Santa Cruz**

About the Position



The Superior Court of California, County of Santa Cruz is seeking qualified candidates for the Collaborative Court Internship Program. The Internship Program provides training and clinical supervision to graduate students seeking to perform a wide variety of social work tasks that may include assessments, group therapy, data collection, case management, court participation and documentation duties; and performs other work as required.

Our goal is to provide interns with a solid theoretical and experiential base that will become the foundation for future professional work in mental health. The interns will acquire the knowledge and skills to work with a variety of people with severe mental illness and substance use disorders within the criminal justice system. They will develop case coordination skills, including individual and group facilitation skills. They will interface with judges, attorneys, County Mental Health, probation and other community agencies and become familiar with documentation requirements including writing assessments and case plans. Interns will be integrated into our collaborative court clinical team to enrich the experience through an interchange of ideas and perspectives.

Students in this program are restricted to collaborative court internship, non-benefitted, part-time (16-24 hours per week) employment status. This is an ideal position for someone seeking experience working with the criminal justice system, adults with severe mental health and substance use disorders, veterans, and/or families with loved ones with criminal behavior. This classification provides practical and meaningful work experience for the 9 month duration of the academic year.

About the Court

It is the mission of the Superior Court of Santa Cruz County to preserve and protect the rights and ideals of society through the interpretation and enforcement of the law, and provide equal access to justice through quality service to the community. It is also the mission of the court to treat all persons in the judicial system with dignity and respect.



The Superior Court of Santa Cruz County has established a reputation as a leader in innovative court programs and as an organization committed to providing high-quality public service. The court consists of 12 judges, one commissioner, and approximately 130 employees, with an annual budget of approximately 15 million dollars.

There are three court locations in Santa Cruz County: the main courthouse near downtown Santa Cruz, the newer Watsonville courthouse in downtown Watsonville, and the juvenile courthouse in the small rural town of Felton.

About Santa Cruz



Santa Cruz County has 262,382 residents and is situated at the northern tip of Monterey Bay, 65 miles south of San Francisco, 35 miles north of Monterey, and 35 miles southwest of the Silicon Valley. Its natural beauty is present in the pristine beaches, lush redwood forests, and rich farmland. It has an ideal Mediterranean climate with low humidity and sunshine 300 days a year. There

are four incorporated cities within Santa Cruz County. The City of Santa Cruz, with a population of 59,946 is the largest city in the county and is home to the University of California, Santa Cruz. Santa Cruz County is the Gateway to the Monterey Bay National Marine Sanctuary, has 29 miles of beaches and includes six state parks and six state beaches. Its quaint shops and restaurants, coupled with a multitude of cultural and recreational activities (sailing, surfing, fishing, golfing, tennis, hiking, etc.) provide a wealth of leisure activities.

Typical Tasks

Interns will have the opportunity to train as case manager, group facilitator and court clinician doing intake assessment. They will work as part of a team to provide services through the collaborative courts. They will interface with judges, attorneys, county mental health, probation, and other community agencies to provide services to adults with severe mental health and substance use disorders. Interns will have the opportunity to participate in a variety of training and have weekly supervision.

Minimum Qualifications

Interns are required to have a Bachelor of Arts or Science (BA/BS) in any related field and currently be enrolled in a Master of Social Work Program. Individuals must be capable of performing the essential functions of the job and must be able and willing to adapt to the working conditions as specified below.

Special Requirements/Conditions

Background Investigation: Fingerprinting is required.

Submission to a background investigation is required upon conditional offer of Internship.

Must be able to obtain jail clearance at the Santa Cruz County Jail

Ability To

Candidates for this position must have the ability to:

- Learn and grow in clinical skills
- Facilitate meetings
- Establish and maintain cooperative relationships with judges, attorneys, county mental health, and probation
- Learn computer databases including Microsoft Office and Odyssey
- Organization skills
- Meet documentation requirements within appropriate timelines
- Hold all legal and ethical standards applicable to social work providers
- Participate in trainings and meetings as required
- Participate in weekly supervision

Specific tasks and duties may vary; however, the following are considered essential functions expected of the *Collaborative Court Intern* position:

- Frequent and ongoing interactions with community partners and the criminal justice population
- Provide accurate documentation
- Work with time constraints and under pressure in some situations

Working Conditions

The office environment is professional, generally clean inside buildings with some exposure to dust, fumes, odors, and noise. Incumbents will be working under sometimes difficult and stressful conditions, with frequent deadlines and expectation to produce high-quality work under limited time constraints.

Compensation and Benefits

The position of *Collaborative Court Intern position* is classified as a non-benefitted position that's compensation is training and experience.

Selection

If you are interested in applying, please submit a court application, cover letter, resume, and writing sample to the Court's Human Resources Department no later than 5:00 p.m. on August 6th, 2018.

Application Materials

Court applications are available on our website: <http://www.santacruzcourt.org> (by clicking the link for "Employment"). For additional information please email the Court at hrinfo@santacruzcourt.org or call (831) 420-2275. The hearing impaired TDD# is (831) 429-5514. Application packets can be emailed to hrinfo@santacruzcourt.org or mailed to the following address:

Superior Court of California, County of Santa Cruz
Human Resources Department
701 Ocean Street, Room 110

Santa Cruz, California 95060

The Superior Court of Santa Cruz County is an equal opportunity employer. Equal employment opportunity will be afforded to all qualified applicants or employees with respect to compensation and terms and conditions of employment, including hiring, training, promotion, transfer, disciplines, and termination.