

SUPERIOR COURT OF CALIFORNIA

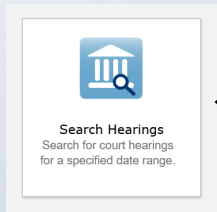
COUNTY OF SANTA CRUZ



Department Change Information

If you are trying to appear for a hearing using the Court's remote conferencing platform (Zoom™) and you are unable to connect to the hearing, you should check the courtroom assignment listed on the Court's Internet *Portal* for the courtroom location. Courtroom locations can change, and you'll need to find the new location. Follow these steps:

1. Click the following link to get to *Portal* <https://portal.santacruzcourt.org/portal>
2. Click the *Search Hearing* link



3. Choose from the menu options to define your search. For example, if you are looking for a criminal case, then select *Criminal* as the **Hearing Type** and *Case Number* as the **Search Type**. Then enter the case number as the **Search Criteria** and enter the date for the hearing.

Search Hearings * Required

Basic Search Options

* Select Location
All Divisions ▼

* Select Hearing Types
Criminal ▼

* Select Search Types
Case Number ▼

* Search by Criteria
19cr01651

* Search by Date From 08/19/2020 * Search by Date To 08/19/2020

Three red arrows point from the right towards the search criteria dropdown menu, which is currently set to "Case Number".

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You should get a search result that displays the hearing information for your case.

4. Check the Courtroom column for the new location of the hearing

Hearing Search Results
Hearings for Case Number **19cr01651** between **8/19/2020** and **8/19/2020**

Case Number	Style / Defendant	Case Type	Date / Time	Hearing Type	Judge	Courtroom	Case Category
19CR01651	MendezLopez, Elmer Ernesto	Felony	8/19/2020 9:00 AM	Preliminary Examination - Ongoing	Volkman, Timothy	Santa Cruz Department 5	Criminal

1 - 1 of 1 Items

5. Use the following link to get Remote Appearance Information for the new courtroom.

<https://www.santacruzcourt.org/content/remote-appearance-0>

6. Click where it says *Click here to view Zoom meeting information for each department* and then locate the department within the list and click the link under *Online Virtual Courtroom*

Remote Hearings Available 8/10/20 for the following Department(s):			
4	Domestic Violence Felony & Misdemeanor	8:15 a.m. Daily	<i>Online Virtual Courtroom (recommended)</i> https://santacruzcourt-org.zoom.us/j/96352957512
	PACT	11:00 a.m. Alternating Tuesdays	<i>Conference Dial-In</i> Dial: 1 (669) 900 6833 Meeting ID: 963 5295 7512
5	Misdemeanor	8:30 a.m. & 1:00 p.m. Daily	<i>Online Virtual Courtroom (recommended)</i> https://santacruzcourt-org.zoom.us/j/91983277089
			<i>Conference Dial-In</i> Dial: 1 (669) 900 6833 Meeting ID: 919 8327 7089